

CITY OF WARREN  
318 West Third Avenue  
Warren, PA 16365



Phone: 814-723-6300  
Fax: 814-723-3242  
www.cityofwarrenpa.gov

—————The City of Warren is an Equal Opportunity provider and employer—————

**DIRECTIONS:**

- Please complete the following application in its entirety, being sure to sign and date at the bottom of page 5.
- Please note that all reservations are tentative until this completed application and reservation fee are received.
- All tentative reservations will be held for 15 days from the above date sent. After the 15th day, the reservation time will be reopened and filled on a first come, first served basis.
- Read the "**Important Information for Holding a Pool Party**" letter. Sign one copy of the letter (pages 4-5) and attach it to this application along with your payment. Keep the other copy for your information
- Applicant/renter must be 21 years of age.
- Please return pages 1, 4 and 5 along with your fee.

Name of Group: \_\_\_\_\_

**PERSON COMPLETING APPLICATION**

Name: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**TYPE OF PARTY REQUESTED (please see page eight (8) for description of types of party and prices)**

Type of Party: \_\_\_ (Fri-Sun, After Hours) \_\_\_ (Daily, 2:30-4:30)

Date Requested: \_\_\_\_\_ Time Requested: \_\_\_\_\_

How Many People Will Be Attending: \_\_\_\_\_ The Reservation Fee is based on the number of people who will be attending the event (this includes all swimmers and non-swimmers).

It is understood that the use of the facility is subject to the reservation fee schedule and all facility rules and regulations. I have received a copy of the facilities rules and regulations with this application and have read and understand them. I hold the City of Warren, its public officials, employees, volunteers and agents harmless and indemnified against all expenses, liabilities and claims of every kind, including reasonable counsel fees, by or on behalf of any person or entity (including but not limited to the organization, its members, participants, spectators, officials, and other third persons) arising out of any activity whatsoever conducted on or around the premises to which this application pertains.

### **Pool Rules**

- 1. Anyone under 9 years of age must be accompanied by a Pool patron who is 16 years of age or older and who is actively supervising the child.**
2. NO person suffering from any contagious disease or infectious condition shall be allowed to enter the pool. This includes, but is not limited to, skin lesions, sore or inflamed eyes, and nose and/or ear discharge. Do not enter the Pool if you have had diarrhea within the past 2 weeks.
3. Patrons must be dressed in appropriate swimming attire (swimsuits). No cut-off jeans or colored T-shirts are permitted. White T-shirts are permitted to be worn over an appropriate swimsuit.
4. YMCA Bubbles and U.S. Coast Guard Approved life jackets are permitted for us in the Municipal Pool. Patrons using these must be within arm's reach of a guardian at all times.
5. Patrons may be asked to perform a swimming test. Non-swimmers are permitted to be only in the area(s) of the Pool where the water level is not above their shoulders.
6. If a person of any age cannot pass a swim test, they are not permitted to use the slide.
7. Under NO circumstances may a person catch a person who is using the slide.
8. The slide will be closed during adult swim.
9. Patrons 18 years or older are permitted to use the Pool during adult swim, which occurs during the last 15 minutes of each clock hour.
10. In case of an emergency, immediately notify the nearest lifeguard
11. In case of thunder or lightning, the Pool must be cleared immediately. Patrons may take cover in any shelter that is not made of metal. Patrons will be notified by the Lifeguard when they may return to the Pool. No patron will be permitted to enter the Pool less than 20 minutes after the last thunder or 30 minutes after the last lightning sighting.
12. At the sound of the lifeguards' whistles or horns, all swimmers **MUST** exit the pool **IMMEDIATELY** at the nearest ladder. Lifeguard will blow whistle 15 minutes before closing time.

**13. ADDITIONAL PROHIBITED ACTIVITIES**

No DIVING in the pool at any time

No running, horseplay, pulling, or shoving

No balls, diving sticks, or toys of any type are permitted in the pool

No profanity

No food in or around the pool or pool deck

No SMOKING anywhere inside the Pool Complex (including vapor products)

No contests involving holding your breath under water

No snorkels or any type of goggles or swim accessory that covers the nose

No spitting or urinating in the pool.

No glass or sharp objects in or around the Pool, Pool deck, or restrooms.

**14.** The City of Warren is not responsible for lost or stolen items.

Danielle Mostachetti  
Pool Manager  
814-726-0110, ext. 116  
814-726-9897

## Important Information for Hosting a Pool Party

**Size of Your Group.** It is very important that we know how many people will be in attendance at your party as it will determine the number of lifeguards needed. Because state law requires us to report anyone in the pool area as a bather, regardless of whether they are swimming, you must count spectators in the total also.

Please be as accurate as possible. Once your contract is accepted, you cannot change the totals unless you contact the Pool Manager no later than 48 hours before the date of your event. If more people show up than you show on your application, the pool staff will NOT be able to allow them all in the pool area at one time.

**Certificate of Insurance.** A certificate of insurance is required for all organizations (school, scout, etc.) naming the "City of Warren" as an additional insured.

**Available for Your Use.** The City of Warren reserves the right to book multiple parties. The City will take into consideration the age group and the number of people attending each event when booking multiple parties. One of the two pavilions located within the pool facility will be reserved for your event. The facility does not have a refrigerator/freezer available for your use, thus you may want to bring coolers.

**When you Arrive.** Please avoid arriving at the pool more than 10 minutes before your scheduled time. If you require additional time to set up for your event, please notify the Pool Manager at least 2 days prior to your scheduled date.

**Cancellation/Adverse Weather Condition Policy.** The Reservation Fee must be returned with this application and will be deposited upon receipt. Reservation Fees will be returned, minus 10% for administration costs, in the event of the activity being cancelled by adverse weather conditions or if the event is being cancelled with a 21 day notice. Half of the reservation fee will be returned if a 21 day notice is not given. If adverse weather conditions occur during the event, a pro-rated amount, minus 10% for administration costs, will be refunded based upon the length of time the facility was in use.

**Weak or Non-Swimmers.** If your groups will have any young children who are weak or non-swimmers and you plan to have them wear flotation devices, keep these policies in mind:

1. Flotation devices MUST attach directly to the child's body. This excludes kick boards, inner tubes and other toys. Acceptable types of flotation devices include float belts and life jackets.
2. When a child requires a flotation device to be in the water, an adult MUST be in the water, within an arm's reach at all times. Adults may only supervise one child at a time with a flotation device.
3. The pool does not provide flotation devices.

**Leave Time.** The lifeguards will signal everyone to clear the pool 10 minutes before the end of your scheduled swim period to give your group a chance to get out of the pool, redress and exit the facility on time.

You may be charged an additional fee if your party does run over your scheduled time.

I, the undersigned, agree to follow all safety rules posted for participating at the City of Warren Municipal Pool and the requests of the lifeguards and employees at the City Pool. I understand that lifeguards are primarily responsible for watching participants while they are in the water and that parents and other child supervisors are responsible for children outside of the water. I agree to hold the City of Warren harmless from any and all claims, causes of action, and the like arising from or out of attending or being present at the City of Warren Municipal Pool.

I understand and agree that children under the age of 9 may be admitted only when accompanied by a paying adult (16 years or older) and the adult must remain with the child at all times that the child is within the Municipal Pool Facility.

I authorize medical treatment for myself and any member of my family that may be recommended by an attending physician in the event of a medical emergency.

The information I have provided is true and correct to the best of my knowledge. I understand that admittance to the pool can be revoked and all fees forfeited for falsification of information, or failing to comply with Pool Rules & Regulations.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**PLEASE SIGN AND RETURN WITH THE APPLICATION**

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**YOUR COPY**

## Types of Parties

- **Per Hour Rental**

You will be responsible for all set up and clean up after your event. The City will only furnish all personnel necessary for the operation of the pool during the requested time.

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## Pricing

### PRIVATE PARTIES (Fri – Sun After Hours)

<b>Resident Pass Holder</b> (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	1 – 20	\$80.00
	21 – 40	\$90.00
	41 – 60	\$100.00
	60+	\$110.00
<b>Non -Resident Pass Holder</b> (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	1 – 20	\$90.00
	21 – 40	\$100.00
	41 – 60	\$110.00
	60+	\$120.00
<b>Resident Non Pass Holder</b> (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	1 – 20	\$100.00
	21 – 40	\$110.00
	41 – 60	\$120.00
	60+	\$130.00
<b>Non-Resident Non Pass Holder</b> (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	1 – 20	\$110.00
	21 – 40	\$120.00
	41 – 60	\$130.00
	60+	\$140.00

### PAVILION RENTALS DURING OPEN SWIM

(Daily 2:30-4:30)

<b>Resident Pass Holder</b> (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	1 – 25	\$40.00
<b>Non -Resident Pass Holder</b> (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	1 – 25	\$50.00
<b>Resident Non Pass Holder</b> (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	1 – 25	\$60.00
<b>Non-Resident Non Pass Holder</b> (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	1 – 25	\$70.00